Mukwonago Wrestling Club

Mukwonago Grizzly Tournament Prep

February 6, 2020

**Tournament Weigh-ins**

* Weigh-ins at Mukwonago only: **5:45pm to 7:00pm**
* Location of Weigh-Ins hallways by the Wrestling Practice Room & Tournament in West Gyms
* Club with 8 wrestlers or more to host weigh-in (must contact Randy)
* All wrestlers weigh-in Fri/Sat including Mukwonago wrestlers.

**Mat Sponsor Advertising**   
**Sponsors, Need to Pay**

* Craig Mariani from Waukesha State Bank
* Ryan Menghe from RYNO Homes
* Tim Newman from Brew City Trolling

**Sponsorship Representation at Tournament:** Mat stickers, signs by concessions, and listed on website

**Tournament Misc. Items**

* Greeters at both gym entrances 7- 8:30 AM & 11 AM - Noon
* 4 Inspectors to check bathrooms
* Wrestling Room Patrol 10:30 AM – Noon
* EMT set – Kevin
* National Anthem
* Meeting with Parents (Monday, Feb 10th at 6 PM & 7 PM)
* Parent Sign Up – Kevin
* Refs – Jason/Randy (need locker room and food for officials)
* HS table help (shirts)
* Signage – Kevin
* Laptops
  + Two for the Tables
  + Laptops for Mat Assignments
  + Board members to bring laptops
* Flyer Donations
* Mat pick ups Sunday at KWA – Casey & Randy
  + All WWF mats, 40 sections
* Mat Tape Jason S.
* Get Bracket Display Boards from WWF – Randy

**Concessions**

* Lynne/Kevin (have 42 volunteer openings)
* Check outs – Denise Belter & Kelly Riveria
* Jeff Armstrong donating 20# meat for concessions
* Menu & Price List – Lynne completed
* Need 4 large coolers
* Pizza Bags (Qty 2) – Kevin, Board approved $70.00 expenditure

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**Awards**

* Check chips to give to kids to send to awards
* Check/count medals – 550 Medals
* Check trophies – 100
* 100 Winner Bracket Sheets, Printed 11x17. – Randy in progress

**Table Inventory**

* Table boxes set -12 needed, Kevin & Kelly – Done
* Check chips to give kids for awards Replenish for 2nd session
* Randy obtain master key Friday

**Set-Up (Saturday Night, Feb. 15)**

* 5:30PM board members report
* Wrestling room
  + Set-up tables for weigh-ins – Randy
  + Create brackets – Randy
* Set-up concessions
* Post direction signs on walls/chairs
* Open 3 bathrooms
* Vendor Location – lobby
* Wrestling table workers shirts?
* Awards Table – lobby
* Bracket boards/print bracket – Randy

### Sunday (Feb. 16)

* 6:00AM board members report
* Refs report to Jason Stromberg
* Table workers meeting at 8:00 AM (Jon’s room)
* Clear mats at 8:20 AM
* Play National Anthem at 8:25 AM
* Wrestle at 8:30 AM
* Chips to wrestlers after final match to lobby
* End 1 session at 11:30 PM
* Play National Anthem at 11:55 AM
* Wrestle at noon
* Chips to wrestlers after final match to lobby
* Clean-up all facilities and classrooms used
* Running Awards – Kelly S.
* Board Member Assignments
  + Kevin – Volunteers checking in to Kevin at concessions and making food
  + Chris – Concessions and patrol - Unlock gym and do warm-ups
  + Lorenzo – cooking with Kevin
  + Jason – Saturday Set-Up, Sunday head table & refs
  + Paul - Saturday Set-Up, Sunday head table & refs, IT set-up
  + Haley – Saturday Set-Up, Sunday concessions and take down
  + Randy – Tournament Director
  + Carrie – Concessions and patrol(?)
  + Kelly – Check-out at concessions

**Gym Set-Up**

* Set-up bleachers west gyms
* Set-up **mat assignment** displays computers (both gyms, main entrance, & hallway)
* Set-up mats – Ken/Jason
* Set-up yellow stannion chains (hang signs on chains) – Jason
* Set-up **head table**
* Start set-up gyms tables, chair from rooms **118/120** **– 1 person in charge (take picture of room)**
* Set-up EMT/trainer table – near head table
* Blood **trashcans** with **liners**, blood clean up stuff
* Intercom working (testing 1, 2, 3)
* Tables set-up – Paul

**Action Items**

* Randy Dusing
  + Bring 2 projectors
  + Parent meetings Monday, Feb. 10th
  + 100 Winning Bracket Sheets
  + Bracket Display Boards
  + Get Master Key
  + Verify Bleachers
  + HS table workers
  + Bring cooler
  + Confirm facility reservations
  + Bring Coffee Maker Saturday
* Kevin Bischel
  + Create signs for west gyms and old gyms directing to new
  + Talk to lady about TVs
  + Bring 1 laptop
  + Bring cooler
  + Refs room
  + Pizza Bags (order)
  + Pizza Boxes
  + Professional can opener purchase (under $100.00)
* Carrie Wojcik
  + Bring TV if available
  + List of Mukwonago coaches for concessions check-out
  + Bring thermos for refs
* Jason Stromberg
  + Bring 1 laptop
  + Bring Coffee Maker Saturday Night
* Lorenzo Conigliaro
  + Bring 1 laptop
  + Bring cooler
  + Bring waving man for entrance
  + 6’ Signs Refurbish with Kevin Bischel
* Paul Ksobiech
  + Set-up table computers
  + Tablets for check-out
* Chris Stachowski
  + Bring cooler
  + Check with Chitwood regarding small tables for mat side
* Haley Kraus
  + Verify National Anthem singer
* Kelly
  + Bring phone for Square App.
* Haley, Kelly, Lorenzo, & Kevin - Obtain checks from all sponsors
* All Board Member – 5:30 PM set-up Saturday night
* All Board Members – 6:00 AM Sunday
* Next Meeting Feb. 23rd at 6:30 PM