Mukwonago Wrestling Club

Mukwonago Grizzly Tournament Prep

February 6, 2020

**Tournament Weigh-ins**

* Weigh-ins at Mukwonago only: **5:45pm to 7:00pm**
* Location of Weigh-Ins hallways by the Wrestling Practice Room & Tournament in West Gyms
* Club with 8 wrestlers or more to host weigh-in (must contact Randy)
* All wrestlers weigh-in Fri/Sat including Mukwonago wrestlers.

**Mat Sponsor Advertising**
**Sponsors, Need to Pay**

* Craig Mariani from Waukesha State Bank
* Ryan Menghe from RYNO Homes
* Tim Newman from Brew City Trolling

**Sponsorship Representation at Tournament:** Mat stickers, signs by concessions, and listed on website

**Tournament Misc. Items**

* Greeters at both gym entrances 7- 8:30 AM & 11 AM - Noon
* 4 Inspectors to check bathrooms
* Wrestling Room Patrol 10:30 AM – Noon
* EMT set – Kevin
* National Anthem
* Meeting with Parents (Monday, Feb 10th at 6 PM & 7 PM)
* Parent Sign Up – Kevin
* Refs – Jason/Randy (need locker room and food for officials)
* HS table help (shirts)
* Signage – Kevin
* Laptops
	+ Two for the Tables
	+ Laptops for Mat Assignments
	+ Board members to bring laptops
* Flyer Donations
* Mat pick ups Sunday at KWA – Casey & Randy
	+ All WWF mats, 40 sections
* Mat Tape Jason S.
* Get Bracket Display Boards from WWF – Randy

**Concessions**

* Lynne/Kevin (have 42 volunteer openings)
* Check outs – Denise Belter & Kelly Riveria
* Jeff Armstrong donating 20# meat for concessions
* Menu & Price List – Lynne completed
* Need 4 large coolers
* Pizza Bags (Qty 2) – Kevin, Board approved $70.00 expenditure

.

**Awards**

* Check chips to give to kids to send to awards
* Check/count medals – 550 Medals
* Check trophies – 100
* 100 Winner Bracket Sheets, Printed 11x17. – Randy in progress

**Table Inventory**

* Table boxes set -12 needed, Kevin & Kelly – Done
* Check chips to give kids for awards Replenish for 2nd session
* Randy obtain master key Friday

**Set-Up (Saturday Night, Feb. 15)**

* 5:30PM board members report
* Wrestling room
	+ Set-up tables for weigh-ins – Randy
	+ Create brackets – Randy
* Set-up concessions
* Post direction signs on walls/chairs
* Open 3 bathrooms
* Vendor Location – lobby
* Wrestling table workers shirts?
* Awards Table – lobby
* Bracket boards/print bracket – Randy

### Sunday (Feb. 16)

* 6:00AM board members report
* Refs report to Jason Stromberg
* Table workers meeting at 8:00 AM (Jon’s room)
* Clear mats at 8:20 AM
* Play National Anthem at 8:25 AM
* Wrestle at 8:30 AM
* Chips to wrestlers after final match to lobby
* End 1 session at 11:30 PM
* Play National Anthem at 11:55 AM
* Wrestle at noon
* Chips to wrestlers after final match to lobby
* Clean-up all facilities and classrooms used
* Running Awards – Kelly S.
* Board Member Assignments
	+ Kevin – Volunteers checking in to Kevin at concessions and making food
	+ Chris – Concessions and patrol - Unlock gym and do warm-ups
	+ Lorenzo – cooking with Kevin
	+ Jason – Saturday Set-Up, Sunday head table & refs
	+ Paul - Saturday Set-Up, Sunday head table & refs, IT set-up
	+ Haley – Saturday Set-Up, Sunday concessions and take down
	+ Randy – Tournament Director
	+ Carrie – Concessions and patrol(?)
	+ Kelly – Check-out at concessions

**Gym Set-Up**

* Set-up bleachers west gyms
* Set-up **mat assignment** displays computers (both gyms, main entrance, & hallway)
* Set-up mats – Ken/Jason
* Set-up yellow stannion chains (hang signs on chains) – Jason
* Set-up **head table**
* Start set-up gyms tables, chair from rooms **118/120** **– 1 person in charge (take picture of room)**
* Set-up EMT/trainer table – near head table
* Blood **trashcans** with **liners**, blood clean up stuff
* Intercom working (testing 1, 2, 3)
* Tables set-up – Paul

**Action Items**

* Randy Dusing
	+ Bring 2 projectors
	+ Parent meetings Monday, Feb. 10th
	+ 100 Winning Bracket Sheets
	+ Bracket Display Boards
	+ Get Master Key
	+ Verify Bleachers
	+ HS table workers
	+ Bring cooler
	+ Confirm facility reservations
	+ Bring Coffee Maker Saturday
* Kevin Bischel
	+ Create signs for west gyms and old gyms directing to new
	+ Talk to lady about TVs
	+ Bring 1 laptop
	+ Bring cooler
	+ Refs room
	+ Pizza Bags (order)
	+ Pizza Boxes
	+ Professional can opener purchase (under $100.00)
* Carrie Wojcik
	+ Bring TV if available
	+ List of Mukwonago coaches for concessions check-out
	+ Bring thermos for refs
* Jason Stromberg
	+ Bring 1 laptop
	+ Bring Coffee Maker Saturday Night
* Lorenzo Conigliaro
	+ Bring 1 laptop
	+ Bring cooler
	+ Bring waving man for entrance
	+ 6’ Signs Refurbish with Kevin Bischel
* Paul Ksobiech
	+ Set-up table computers
	+ Tablets for check-out
* Chris Stachowski
	+ Bring cooler
	+ Check with Chitwood regarding small tables for mat side
* Haley Kraus
	+ Verify National Anthem singer
* Kelly
	+ Bring phone for Square App.
* Haley, Kelly, Lorenzo, & Kevin - Obtain checks from all sponsors
* All Board Member – 5:30 PM set-up Saturday night
* All Board Members – 6:00 AM Sunday
* Next Meeting Feb. 23rd at 6:30 PM